



STATE OF WASHINGTON

DEPARTMENT OF SOCIAL AND HEALTH SERVICES
P.O. Box 45201, Olympia, Washington 98504-5201

ITEIP CLARIFICATION MEMO

July 27, 1995

95-2

TO: Early Intervention Services Contractors and Providers
School Districts
Family Resources Coordinators
State Interagency Coordinating Council
SICC Committees

cc: DDD Administration and Region Offices
Other Interested Parties

FROM: Sandy L. Morris, Program Director
Infant Toddler Early Intervention Program (ITEIP)

SUBJECT: DEFINITION OF REFERRAL FOR MONTHLY DATA

PURPOSE: The Infant Toddler Early Intervention Program has received multiple requests for a definition of referral for monthly data.

BACKGROUND: Data collection is a mandated activity in order to receive our federal grant.

WHAT'S NEW, CHANGED, OR CLARIFIED: A direct contact that meets the following criteria is a referral and is to be counted for data purposes:

- The Family Resources Coordinator (FRC) has contact via telephone or in person with the family of a child birth to 3 years of age;
- During this contact, the Family Resources Coordinator explains the services that are available under the Infant Toddler Early Intervention Program (including evaluations and assessments);
- The family identifies needs which can be addressed by the Family Resources Coordinator and early intervention services; and
- The family is interested in receiving services.

ACTION: No Further Action Needed at this Time.



INFANT TODDLER EARLY
INTERVENTION PROGRAM
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**RELATED
REFERENCES:**

ATTACHMENTS: None

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